



CHECKLIST FOR NEW PATIENTS

What to bring to your first appointment

Before the first appointment:

- Complete the medical history form, and **return it to me at least 3 days** before your appointment; (return by mail to PO Box 173 Stillwater NY 12170, drop it off at the office, fax or email). If not received in advance, you may be asked to reschedule your first visit).
- Please release your medical records from your previous physician by supplying them with the Medical Record Release form prior to your appointment.

Completed Paperwork:

- Driver's License
- Signature Page
- Patient Registration Data Form
- Payment Agreement Form

Payment: (check or cash accepted, credit cards through paypal)

- Registration Fee
- Annual or First Quarter payment (discuss with Dr. Davis if unsure of amount; prorated to nearest 2 weeks)

If you are on Medicare:

- Medicare Private Contract

Other (optional before first visit but should be completed within first year):

- How's Your Health Survey (expected to be completed once yearly)
<http://www.meliorafamilymedicine.com/pages/howyourhealth.html>
- Advance Directives (Living Will and Health Care Proxy available on website)
- Any questions you might have